



**We maintain long-term relationships with our customers based on mutual trust and respect.**

## WHAT OUR CUSTOMERS SAY

"In Payroll Management, your work is very efficient both in terms of implementation and enforcement of legal obligations, such as adaptation to requirements and additional company information."

"In Finance and Accounting, you have been a key element in the appropriate transfer and integration of accounting services on the Group's European Platform in Berlin, currently performing accounting tasks that remain locally."

**Miguel Navajas**  
Dir. Finance and Administration  
BASF Construction Chemicals Espana, S.L.

"The professional objective of our company, throughout its history in Portugal, has increasingly been a quest for excellence."

Forming a relationship with Exefil has offered us specific knowledge that we were lacking, and this has allowed us to improve our teams' performance, which is reflected in the overall benefit to the company."

We are deeply honoured that we maintain a WIN-WIN professional relationship with a company of reference like Exefil."

**Miguel Major**  
General Manager  
Itautec Portugal group ITAUSA

"We have been customers of the company EXEFIL since 1988, with total satisfaction."

**Reinier Kuipers**  
Managing Partner of Blues Café,  
Estúdio Solar and Nails4'Us

If you are considering the possibility of outsourcing the Accounting and Human Resources departments of your company to a specialised services provider, freeing yourself to focus on your core business, in EXEFIL you will find the Partner you are seeking.

**Contact us today!**




**EXEFIL - Contabilidade e Assistência Fiscal**  
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**Specialised in supporting Business Management in the areas of Accounting, Human Resources and Taxation, EXEFIL commenced operations in March 1980.**





**By entrusting these functions to EXEFIL, it is possible for you to focus on the competitive factors that differentiate your business.**

## OUR SERVICES

### ACCOUNTING

Entrusting your company's Accounting to EXEFIL offers you the peace of mind of having an accountant permanently committed to:

- General accounting, cost accounting, or accounting by cost centres;
- The formulation of financial statements and periodic reports in Portuguese or another language;
- Compliance with all legal obligations, such as the submission of periodic VAT returns, Model 22 tax returns, IES (Simplified Business Information), Statements of Activity and Changes, and the payment of taxes;
- Makes management reports available, permanently monitoring them for optimum decision-making.

### HUMAN RESOURCES

Endowing your company with administrative support to Human Resources goes beyond simple Salary Processing.

We ensure activities such as:

- admission and dismissal of employees,
- sending statements of earnings, Social Security payments and payment of tax withholding slips,
- working hours, payroll and social report,
- Single Report.

### MANAGEMENT AND TAXATION SUPPORT

Consolidated and timely economic-financial analysis is a growing requirement for companies in the competitive market in which we operate.

EXEFIL's value proposal in this area includes a complete, easy to analyse and intuitive financial reporting solution, which offers permanent monitoring and control over your business' critical ratios, namely indicators related to financial stability, financial operating cycles, profitability and growth, financial and economic risk and productivity analyses

We also offer our customers a tax consultancy service based on an assessment of the fiscal impact of adopting new business models, or adjusting those already in existence (formulation of a forecast of IRS / IRC to pay).

## ABOUT EXEFIL

Experience gained over the last three decades allows us to collaborate with the widest range of companies in the areas of Accounting, Human Resources and Taxation, providing a unique service which, more than fulfilling tax and legal requirements, provides our customers with management information that allows them to make timely, low-risk decisions.

With our customers and partners we make a commitment to values based on ethics, impartiality, accuracy, accountability and excellence of services provided.

To achieve this, we make major investments in innovation, in improving work processes, in the latest technology and information systems, and in the continuous training of our employees.

At EXEFIL, we are able to address our Customers' specific requirements. We possess the necessary flexibility to adapt to different working methods and systems, placing the maximum priority on quality assurance and data protection.